YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	C M DUBEY POST GRADUATE COLLEGE
• Name of the Head of the institution	Dr.Sanjay Singh
• Designation	Principal(in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07752225177
• Mobile no	9827122353
• Registered e-mail	principalcmd@gmail.com
• Alternate e-mail	info@cmdpgcollege.in
• Address	LinkRoad, Bilaspur
• City/Town	BILASPUR
• State/UT	Chhattisgarh
• Pin Code	495001
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Grants-in aid

• Name of the Affiliating University	**Atal Bihari Vajpayee Vishwavidyalaya**
• Name of the IQAC Coordinator	**Dr. Binda Sharma**
• Phone No.	**8085105279**
• Alternate phone No.	**9340677978**
• Mobile	**9340677978**
• IQAC e-mail address	**internalqualitycmd@gmail.com**
• Alternate Email address	**spavanisantosh@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://cmdpgcollege.ac.in/Uploads/AQAR%202020-21_2022274115155.pdf
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	**B+**	**2.57**	**2022**	**14/11/2020**	**14/11/2025**

6.Date of Establishment of IQAC	**23/11/2015**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIL**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**No**
• Upload latest notification of formation of IQAC	No File Uploaded

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1.) Teachers signed MOUs as part of an outreach program and interdisciplinary teaching. 2.) Establishment of smart classes and exposure to various online teaching and learning platforms. 3.) Organised online motivational lectures to help overcome the students from pandemic stress and trauma. 4.) Orientation of faculty with New Education Policy by attending workshops organised by UGC. 5.) Participation of faculty in inter-disciplinary studies and programs.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.) To review the admission process and Orientation of new ad-hoc teachers.	1.) Formation of admission committees and assigning different duties and 2.) Mentoring of new faculty by the senior faculty in the deliverance of the syllabus.
2) To encourage research projects and publications and sign MOU with other intuitions	5.) Sharing of research findings and networking with other institutions was encouraged and MOU was sign by various departments as a part of out reach program.

13.Whether the AQAR was placed before	No

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	28/01/2022

15.Multidisciplinary / interdisciplinary

The vision and mission of the institution aim to adopt a holistic approach to the overall development of the stakeholder

The foundation course syllabus of the three years has been designed to empathise with environmental education and cross-cutting issues towards attaining a holistic and multidisciplinary ecosystem. the teacher has the liberty to deliver with rigour and innovative style, the vision and mission of the institution to bring out the full academic concepts of life with visual and learning experiences helping the students to realize how their schooling applies in the real world they are encouraged to participate in interdisciplinary workshops, seminars and skill development course. Value-added courses also adopt an interdisciplinary approach.

16.Academic bank of credits (ABC):

The departments have taken the initiative of conducting value-added courses for compressive and all-inclusive curricular delivery. The faculty is at liberty to implement the curriculum through innovative concepts and methods. Projects and surveys provide a platform for student - Industry interaction and entrepreneurial acumen. For this purpose, field visits are undertaken to PSU, industries, and NGOs by the stakeholders. Evaluation is the next important step in assessing the progress of the stakeholders. This ensures, counselling, and special grooming classes for the weaker and marginalized stakeholders

Periodical assessments of the stakeholders are monitored through Unit tests and internal examinations. The Teachers create question banks, discuss question papers and provide model answers. At the end

of the session, every faculty has to submit a self-assessment report verified and forwarded by the Head of the Department to the Principal for the faculty assessment. Feedback with respect to curricular and teaching is collected from the stakeholders and analyzed and the recommendations are forwarded to the IQAC

17. Skill development:

The College constantly works on creating an ecosystem to help them develop better citizens of the country. The aforesaid issues are handled to create a mechanism of social engineering and empower future citizens with tools to build national character and destiny.

The institution coordinates between students, the administration and various organizations to work hand in hand in creating a better society viz. better Nation. Awareness preference on various social issues forms the foundation of our vision and mission

The vision and mission of the institution are to provide quality educational experiences and support services along with basic learning skill proficiency. Our institution's focus is to develop rational-thinking citizens and students with basic life skill proficiencies. The institution strongly believes that education today is an effective social engineering and empowerment mechanism. Thus we create a "holding environment" i.e an ambience psychological space to make them feel both secure and 'uncomfortable. Security is essential for nurturing and blossoming and restlessness promotes creativity. The distinctiveness lies in the empathetic approach adopted in contradictions to help grow resilient, strong, valiant, citizens of the future.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The syllabus of the foundation course is designed to generate students- knowledge, awareness and a modern outlook towards life. The cultural heritage of India, Science and problems of developing countries is taught in Hindi and English language to increase linguistic competency and communication skills. The faculty, on a personal level, also makes efforts to take a relevant topic to apprise them of Indian culture. The institution encourages teaching in the bilingual mode of different subjects as there is an amalgamation of students belonging to different strata and regions. Sanskrit, as a language, is taught which deals with ancient Indian knowledge culture and art various competitions are organised both online and offline dealing with Vedic mathematics, history, Sanskrit, Hindi and English which are a part of our good practice.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Although the affiliating University has not implemented the student centric OBE, the institution has formulated the Learning Outcomes based on the existing Curriculum of the University. The process of OBE implementation consists broadly of 3 phases - Identification of Outcomes, Designing the Teaching Learning activities as well as Design of Assessment Strategies. The focus is on what students can do or the qualities they should develop after they are taught.

- Through the OBE, the institution addresses the following key questions:

What do we want the students to have or be able to do?

How can we best help students achieve?

How will we know whether they have achieved it?

- The programme and course outcomes are finalised after deliberations among the faculty members, with the approval from the various Head of the Departments.
- The programme outcomes have been stated using proper action verbs which focus on the knowledge and skills that graduates or postgraduates of the program should be able to demonstrate. The action verbs – e.g., explain, apply, interpret, create, are designed to explicitly define the actions and behaviours that students should be able to demonstrate.
- All the course outcomes are prepared in such a way that they are measurable employing various assessment processes. All the approved COs are available on the institution webpages for reference by the students, faculty and others concerned.
- IQAC of the college has familiarized teachers with Blooms taxonomy.
- Workshops are organized to enlighten the faculty members regarding the development of POs and COs. Thus, program outcomes and course outcomes are instrumental in achieving the vision, mission, and objectives of the institution.
- The learning outcomes such as knowledge, skills, competency and attitude are attained using student-centred learning methods. Teachers design suitable delivery and assessment methods to achieve the designed CO.
- The concerned teacher explains the various programme outcomes to the students in the classes. Teachers handling the various courses explain the course outcomes to the students.
- Teachers explain the pattern of internal question papers and

its connection with the course outcomes. The question papers include the levels of remembering and understanding, applying, analyzing, evaluating and creating.

- The various internal assessment tools for different subjects are decided and mapped to various action verbs so that they help to measure the performance of students. A sample mapping of internal evaluation metrics to the measured verb is given below.

- With new question paper quality requirements, the new Question Paper system discourages rote learning as the quality of questions is really high. It encourages thinking and application. Earlier, it was based on previous years' question paper patterns. The current model nudges teachers to cover the syllabus really well and the students too cannot afford to skip any part of the syllabus. Distribution of questions in a question paper are based on the syllabus and weightage set by the affiliating University but there is a control on the repetition of previous years' questions, while preparing question papers. At the same time, it had to be ensured that the entire syllabus was covered based on different taxonomy levels. This process provides a lot of learning opportunities and has helped the faculty improve their engagement in question paper creation too. The teachers understood how different parts of the lesson could be intelligently classified into units. Setting questions becomes easy as well as challenging and creative with the system.

20.Distance education/online education:

Our institution aims to have ICT-enabled tools for teaching learning in the classroom as its distinctive feature. Teachers have been updated through faculty development programs. The required infrastructure has been accordingly modified. 50% of Classrooms are equipped with ICT-enabled facilities. Digital Podium is a special feature of the e-seminar room, a common facility for all.

 Google Classroom is a free online learning management system used to both teachers and students. The Department of Physics used this tool as early as 25th March 2020, just two days after the announcement of the National lockdown. Teachers share PDFs, PPTs external links etc. with students. Comments are posted, feedback is given, and assignments are uploaded and collected. MyClassportal is a dynamic Learning Management System (LMS) that aims to empower

teachers by providing them with virtual classes. The various activities and resources viz. generating attendance reports, creating assignments, forums, a question bank, online quizzes, and feedback are performed. Department of Physics has created classes in the aforesaid LMS.

 Recently the institution has subscribed to ERP Software from Campus Technologies, Bengaluru LMS and Campus Automation Software. Students' mobile app Postonew gives access to the ERP. Enrolled students can join online live classes through this app and their attendance is recorded. The conventional activities which are performed in a LMS are duly availed.

Teachers and students from science faculty the perform physical laboratory experiments in the computer stimulated computer at VALUE @ AMRITA. The Central Library of the college is well equipped and has ICT-enabled infrastructure. Currently, the library is working on KOHA ILMS (partially automated) version 20.05. Software used in Teaching-Learning The Department of Computer Science uses updated versions of prescribed software including MATLAB. Various Departments train students in the use of subject-specific software such as Chem Draw, Argus Lab (Chemistry), TLanal: TL Glow Curve Deconvolution Program (Physics), Fillable PDF (Physics), 21stCenturyGIS (Geography), Digital Frog, Physio-Ex 10 (Zoology).

The college has subscribed to INFLIBNET's NLIST repository from where the designated faculty members, Research Scholars, and Students can access a large number of titles available at the repository. Online resources such as Spoken Tutorial, SWAYAM and Centre for Continuing Education IIT KANPUR are availed by students as well as teachers for enhancing their subject knowledge. E-content has been shared by the faculty to the students in the form of PowerPoint, and PDF, Online classes have been conducted on various video conferencing platforms such as ZOOM, WEBEX, GOOGLE MEET, SKYPE, JITSI MEET, Video recordings of lectures are uploaded on YouTube as well as on Google drive. Webinars/e-seminars are conducted in the presence of eminent resource persons. WhatsApp, Face book and Telegram have been used to quickly disseminate information. Department of Geography regularly conducts online outreach programs conducted by the Indian Institute of Remote Sensing (IIRS) in Dehradun, Uttarakhand.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**22**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**3784**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**2565**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**1225**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**89**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**80**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**34**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**42,15,608**
4.3 Total number of computers on campus for academic purposes	**136**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The academic calendar is declared by the Commissioner of Higher Education at the beginning of the academic session. A staff council meeting is held by the Principal who forms a committee for each activity. Timetable for UG &PG classes are prepared by the Deans of the various faculties. The institution follows the syllabus provided by the affiliated university. The IQAC prepares a road map for teaching and internal evaluations. The IQAC conducts meetings with HOD's to discuss & develop a plan of action for the effective deliverance of the curriculum. Faculty members are reinvigorated to impart the curriculum through presentations, coursework, workshops, seminars and industrial visits. The faculty members adopt approved teaching-learning methods and prepare lesson-plan including course objectives, content topics, reference books etc. The College emboldens its staff to participate in Orientation, Refresher courses, Workshops and Seminars organized by the University. The College provides ample books & learning materials like journals, magazines and software. The teaching & laboratory plans are approved by HOD and communicated to the students. IQAC monitors the academic activities on regular basis to ensure the execution of the time-table and implementation of the academic calendar.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the commencement of the academic year, the Institution prepares an 'Academic calendar'. The academic calendar is loaded on the website of the college and displayed on the notice boards. The student's academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, inclusive of seminars, project work, and tests. For the implementation of the Internal Assessment Process, an Examination committee is formed at the college level which monitors the overall internal assessment process.

The academic progress of the students is assessed by result analysis of internal assessment, attendance and seminars/presentations.

Student feedback-The institution conducts a student feedback process every year to improve teaching quality, infrastructure and the entire learning experience.

Mentoring: – The faculty regularly interacts with the assigned students to access

and monitor the progress of each student

- Internal academic evaluation– Regular academic evaluations (internal/external) are conducted. Reports are reviewed and suggestions are incorporated.
- Student's academic evaluation– Question bank to appraise the stakeholders about examination pattern questions are prepared in various formats such as objective short answer type and a long answer. Mock tests are frequently conducted.
- Questions from other competitive examinations like NET SET and PSC are discussed.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	**C. Any 2 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

00

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**No File Uploaded**

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement

for year: (As per Data Template)

14

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

506

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The IQAC instructs the various departments to integrate crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum.

The committee for Women's anti-harassment organizes programs on Woman Empowerment and legal literacy programs for Women. The N.S.S. unit has been very proactive in taking up relevant issues and conducting different activities like "Beti bachao and Beti padhao" campaign in the form of Essay writing, poster exhibitions, Lectures etc, in college premises and in adopted village "NEVSA".

Every year, the NSS unit organizes various environment-related programs like tree plantation, village cleanliness, pond construction, plastic-free drive, and Guest Lectures organized to create awareness about nature, biodiversity, environment and sustainability.

The college takes efforts to integrate ethical and human values through extra-curricular activities among students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Voter awareness programs, Road Safety Campaigns, and Blood donation camps. The curriculum includes the syllabus of the various programs inclusive of cross-cutting issues which are dealt with by teachers through effective lectures in the classroom.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

10

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

304

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/1QjR9g5s5Kfu rxZUXG0xu1xcZC_iH9yhgme6fYJHNeu0/edit
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/forms/d/1QjR9g5s5Kfu rxZUXG0xu1xcZC_iH9yhgme6fYJHNeu0/edit

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1473

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

682

File Description	Documents
Any additional information	[View File](#)
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

1. InputsforSlow Learners

   1. **Remedial Class-** In this regard, students are sent a circular. Remedial lab work for repeating experiments with teacher guidance is also done in practical subjects. Attempts are made to assist students in completing previous year question papers.
   2. **Bridge courses** allow slow learners to relearn knowledge gaps in order to keep up with the learning levels in regular classes.
   3. **Personal Counselling-** Students who require personal attentionare beingcounselled.
   4. **Peer Learning-**Teachers remove anxiety in slow learners to seek assistance from advanced learners.
   5. **Flipped class mode and Blended learning-** Teachersuse flipped classroom mode or blended learning. Special efforts to prepare lecture notes and slides and distribute them to students prior to class.

2. Advanced Learners

a) Participation in classroom activities, performance in university exams, and internal

evaluation all aid in identifying advanced learners.

b) Advanced students are given extensive career planning coaching.

c) Students are instilled with a research orientation and by encouraging them to participate in curriculum projects.

d) Opportunity are given to attend expert lectures to become acquainted with the changing academic scenario.

e) Advanced learners are motivated to enrol in Online Courses provided by SWAYAM and NPTEL.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
3784	89

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Participative Teaching learning method :

1. Participation of students in various competitive activities at the inter departmental/intercollegiate, state level and national level, international level in the area of academics, extracurricular activities.
2. Group discussions, group assignments/projects, surveys, Quizzes provide the learners and unique experience of sharing, collaboration and togetherness.

3. The project works and seminars promote their critical thinking ability.
4. It help them to handle various cross cutting issues viz. gender sensitization, communal harmony and to contribute towards the various national programs viz. National Literacy Campaign etc.

Socio-economic surveys: Ita part of the project work done by the PG departments in Arts and Humanities. This not only generates a huge database on socio economic scenario, impact of Govt. policies on society and the status of the marginal section of the society.

Extension activities: It is a regular feature of the academic which provide students an opportunity to get connected with the ground realities of the society in the neighbourhood.

Field and Industrial visits: provide opportunity to acquire knowledge and skill to the students so that they could enrich their learning experience.

Experiential Learning:

Quality and excellence are the goals of the efforts. NCC/NSS camps, excursion tours and group discussions ignite the latent inherent potentialities of the stake holders.

Problem Solving Methodologies:

The seminars/projects/surveys are integral part of curriculum of various programs in addition conferences and workshops organized in this campus.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT Tools

Google Class Room and Google Forms are used to conduct surveys for assessments, feedback, and reviews.

MyeClass Academy

Various activities and resources are carried out, such as generating attendance reports, creating assignments, forums, a question bank, online quizzes, and feedback.

Campus Technology ERP

Recently purchased ERP software from Campus Technologies, as well as Bengaluru LMS and Campus Automation Software. Postonew, a mobile app for students, provides access to the ERP.

Virtual Laboratory

At VALUE @ AMRITA, science faculty members and students conduct physical laboratory experiments in a computer-simulated virtual environment.

Automation of Libraries

The college's Central Library is well-equipped and has an ICT-enabled infrastructure. The library is currently working on KOHA ILMS (partially automated) version 20.05.

Teaching and learning software

The Department of Computer Science employs recent versions of prescribed software, such as MATLAB.

E-Resources

• The college subscribed to the INFLIBNET's NLIST repository, from where faculty members, Research Scholars, and Students can access a large number of titles. Faculty members have distributed e-content in the form of PowerPoint, PDF, and Word documents.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

89

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

89

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

24

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

89

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **C.M.Dubey P.G College is an affiliated college of the Atal Bihari Vishwavidyalaya, pertaining to syllabi, examination and evaluation.**
- **From the session 2017-2018 onwards 10 % marks in each subject in the undergraduate classes are awarded through internal assessment.**
- **From 2016-2017 onwards, the affiliated university has adopted semester system for Post-graduate Programmes. There is Internal Assessment of 20% marks in each theory paper based on:**

1. **Two internal test examinations of 10 marks**
2. **One seminar / field work / other academic activities in concerned subject of 10 marks, as conducted by the concerned department and teacher.**

- **The internal exam dates and the relevant portion in the syllabus are communicated to students in advance. According to**

University guidelines, internal assessment is based on students' writing skills (assignment), presentation skills (seminar), and knowledge levels (test papers). Each student signs the attendance sheet for class test. The college has formed a five-person committee to oversee the Internal Assessment process. All internal exams (Marks entry forms) are signed by teachers, HoDs, and the Principal. At the Postgraduate level, students are shown the evaluated answer scripts. Teachers discuss model answers with students.

- Internal Examinations at the undergraduate graduate level were conducted in the on-line mode.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://cmdpgcollege.ac.in/Uploads/internal%20examination%20committee%201_2023112082434.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

To avoid dissatisfactions we adopt a well-designed process. It starts with faculty trying to cover up portions to be asked for the internal tests. In this process, we have a collection of questions which are available on the university website, where the stakeholders are apprised of a pattern and the content. We encourage the students to prepare notes on every topic of their own. In the online mode, regular messages are sent in the WhatsApp group of the students regarding notification of internal exams.

Efficient and timely resolution of Undergraduate and Post Graduate students' internal examination grievances is first addressed at the concerned Department. The subject teacher along with the Head of the Department sorts out the matter at the initial level. Students who failed to appear on the due date for some genuine reason are given another chance to appear in the internal exam after permission from the Head of the Department and the internal examination Grievance Cell.

In case of discrepancies in students' published results, such as missing internal marks, correspondence is made with the Controller University Exam through the proper channel. For this Coordinator of the Internal Exam forwards the application of the candidate.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

- Outcomes from learning are specific, measurable statements of the characteristics that graduating students possess after completing the programme. The outcomes are concerned with outcomes of students' learning.
- Although the affiliating university's syllabus does not include the POs and COs, the institution has adopted the student-centered learning model.
- With the approval from the various Head of the Departments, the programme and course outcomes have been derived after deliberations among the faculty members.
- While formulating POs, the College considered academic excellence, research potency, scope of extension activities, human values, livelihood generation, and recent trends in the job markets.
- All course outcomes are written in such a way that they can be measured using various assessment methods. All approved COs are listed on the institution's website for students, faculty, and others to reference.
- The outcomes are revised as and when the affiliating university changes its syllabus or when the desired goals are to be renewed.
- Teachers in charge of the various courses explain the course outcomes to the students.
- Teachers explain the pattern of internal question papers and its connection with the course outcomes. The question papers include the levels of remembering and understanding, applying, analyzing, evaluating and creating.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://cmdpgcollege.ac.in/show/po-and-co-2021-22
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- **The various programmes offered are associated with clearly defined outcomes. Each course has a minimum of three to five outcomes.**
- **The course outcomes are specific, measurable, achievable and time-bound.**
- **This is followed by the identification of minimum levels for the CO attainment target (in percentage) and the PO attainment target (levels 1, 2, or 3).**
- **The evaluation component is classified into internal and End Semester/Annual.**
- **Internal assessment includes exams, assignments, presentations, and other academic activities. The programme outcomes are calculated by mapping the COs to the PSOs in the CO-PO matrix.**

- **Course outcomes have been measured directly from the marks scored by students in Test I , Test II , and end-semester examinations.**
- **Measurements in case of P.G. students are directly based on the scores attained by students on their internal and external evaluation on 20: 80 proportions. Attainment of course outcomes is calculated based on the student's performance in each assessment.**

- **Every course in the respective program has defined Course Outcomes (CO) that are mapped to PO (program outcomes).**
- **The strength of each connection (using an integer scale of 1 to 3, with 1 representing a minor connection or contribution, and 3 representing a direct and strong connection).**

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cmdpgcollege.ac.in/Uploads/RESULT2021-22%20-2.6.3_2023112080747.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1592

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://cmdpgcollege.ac.in/Uploads/RESULT2021-22%20-2.6.3_2023112080747.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

14

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has established an innovation ecosystem, including an incubation centre and other knowledge development and transfer efforts. It is committed to creating an environment that promotes innovation and creativity in students, staff and students. This encourages self-motivation and the urge to research things independently. The boundaries between the instructor and the students are dissolved, creating a new long-term relationship. As previously stated, this involves interactive classroom sessions and group discussions to share information. Use of digital libraries, knowledge repositories, and information and communication technology (ICT) by prominent academics when giving lectures. Academic-Industrial/Entrepreneurship Interaction/Orientation Understanding the Memorandum for Joint Activities Seminars/Workshops/Conferences. Quizzes, posters, painting contests, and other participatory exercises are examples of soft skills. These are hosted on campus, and students are encouraged to participate in national and worldwide forums. Innovations should show how to reduce the degree of uncertainty surrounding the future of life on Earth. They should enhance human health and welfare and make a regular contribution to the process of taking good care of the environment. The Institution has formulated an Innovation and 'Incubation' policy.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

`00`

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	[View File](#)
Any additional information	[View File](#)

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

`04`

File Description	Documents
Any additional information	[View File](#)
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

`04`

File Description	Documents
Any additional information	[View File](#)
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Plantation

Plantation was done on July 1, 2021 in the college campus by NSS unit. Principal, program officer member bye, members and volunteers were present in this.

Cycle Rally under the "Ajadi ka Amrit Mahotsav"

Under the "Ajadi ka Amrit Mahotsav", a cycle rally was organized by the university on August 11, 2021 in which 30 volunteers of the college were present.

Fit India Freedom Run Program

The fit India Freedom Run was organized by ABVV, Bilaspur. The public was made aware by the volunteers to keep fit, it took place on August 29, 2021.

Covid vaccination

In this, 25 volunteers of the National Service Scheme contributed to the project. It was held on September 23 and 24, 2021 in the college premises.

Cleanliness Awareness Rally

On October 2, 2021, on the occasion of Gandhi Jayanti, it was organized at various places and college premises of Bilaspur city.

In the last few years, we have been involved in a number of activities to help children to ensure that every child has an active and positive impact on the world around him or her.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

550

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

01

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

07

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

C M Dubey P.G. College is affiliated with Atal Bihari Vajpayee University Bilaspur, Chhattisgarh and was established in 1956. It has a vast infrastructure which includes sophisticated communication systems for teaching and learning departments. There are 26 departments and 36 Classrooms in the college. Modern amenities which includes an advanced communication system. LCD Projector and broadband Internet connection in every department along with the proper ventilation and lights.

There are 5 buildings along with the sports complex and auditorium. The main building consists of various departments such as Physics, Zoology, English, Botany and Chemistry along with Principal's office, administrative block and the IQAC room. The commerce department Hindi, Maths, Sanskrit, Economics, History, Sociology, Political science, Public Administration and Music are on the first floor of the building. We have separate buildings for computer science, Microbiology, Biotechnology, Biochemistry, Management and MSW. We have a modern sports complex, Auditorium, and Yoga centre for the benefit of the students. We have open ground for outdoor games. The college has installed CCTV Cameras for safety and Security. Science departments are equipped with modern laboratories. The Library has textbooks, reference books, Rare Books, E-books, E-journals, Magazines and Manuscripts. There is a Medical Aid room also.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

On-Campus Sports facilities that emphasise both outdoor and indoor activities are accessible to the students. For the holistic development of the student, the college creates a congenial atmosphere that encourages extracurricular activities. Various tournaments, such as inter-division, inter-collegiate and inter-university inculcate team spirit and a feeling of co-existence. The students are motivated by awards like medals trophies and

certificates.

Outdoor Games: The College has standard court and track facilities to meet the needs of all major outdoor sports events. The following events take place in the playground:

- Cricket ground
- Football ground
- Volleyball court
- Kabaddi court
- Badminton Court

Indoor stadium with International standard Badminton court. Table Tennis, Chess, Carom and other games.

Yoga: The stadium has a yoga hall where yoga is encouraged to revive the historic heritage and culture while also providing a health practice.

For cultural activities, we have an indoor auditorium, seminars hall outdoor stage.

We have a very sophisticated Gymnasium for the exercise of different body parts such as the chest, shoulder, arms legs etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

34

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

12206146

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Koha is a full-featured, scalable library management system. This development is sponsored by libraries of various types and sizes, volunteers, and support companies around the world.

- **Nature of automation: Partially automated.**

The college uses digital resources to update and upgrade the library. The first step in doing so is to digitize and automate the existing library. The process of digitalization and automation is still underway. The lending procedure is automated, making it simple and hassle-free to borrow and return books. A database of the library's current collections has been created. A website of E-library is also there for the convenience of students and staff.

Also, the Institution's library has subscriptions to digital e-resources provided by NLIST (INFLIBNET) which includes more than 6,150 e-journals and 31,64,309 e-books.

- Version: 20.05 initially (further upgraded to 20.11)
- Year or automation: 2019-2021 (Still in Use)

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

19,390

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

110

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has set up a system for using and updating information technology resources. On-campus educational and learning activities are facilitated by routine IT infrastructure and related facility expansions.

The classroom is equipped with advanced equipment and necessary equipment such as a high-speed communication system. LCD projector, and antivirus protection for all computers.

Recently most of the systems have been updated with the latest version of the necessary software available in the computer science department. B. Windows 10, core i3 and i5 processors, more than 4GB of RAM, etc. Some computers have a built-in wifi port, while others access the Internet through the wifi port. The computer science department uses an updated version of code block software to perform C and C++ programming. It also uses Net Bean software to perform Java programming, Visual Studio to perform C# and VB programming, and MySQL software (Oracle 12c) to execute MySQL queries.

Computer technicians and service providers are hired as needed to maintain and upgrade computing equipment.

Out of 29 classrooms, 15 classrooms are ICT-enabled and equipped with LCD Projectors. The institution has developed a separate e-consortium having 6 equipped rooms. The e-consortium has a seminar room with e-content creation tools.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

136

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5807284

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The chairman and the members of the governing body, the Principal and the Vice Principal are all involved in key decisions for the maintenance and enhancement of different physical infrastructure and academic facilities in the campus. The maintenance supervisor, a

contingent staff is in charge of coordinating the team that looks after maintenance works. Carpenters, Electricians, and Plumbers are hired for the purpose. Minor issues related to electric repairs are handled by contingent staff, and the support staff team assists in the job. Apart from routine maintenance, any substantial repairs or renovations are reported to the supervisor, for compliance.

Under the direction of the office superintendent, a contingent workforce is used to maintain Physical facilities and tasks relating to civil, plumbing/sanitary and water supply. Water purifiers and coolers are maintained periodically by service engineers. Fire extinguishers have been installed in places required. Cameras are part of the surveillance system that has been put on campus to monitor activities both inside and outside of it. Security Guard on campus looks after the safety of the campus 24X7.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1115

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

140

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

72

File Description	Documents
Upload supporting data for student/alumni	[View File](#)
Any additional information	[View File](#)
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one)

during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

15

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Institution ensures students' participation in almost all the activities in the college. The committees constituted for smooth functioning include student members whose views and ideas are considered. This participation inculcates administrative and leadership qualities in the stakeholders. The NSS unit of the institution is a self-governed body which organises cultural, and social welfare programs, both within and outside the campus. During the pandemic and the department of Higher Education directives, student' Union could not be formed. Apart from this, other student bodies are also constituted by the College for various activities such as the Red Cross Society, and Red ribbon club, which comprises of student members who work in tandem with the College Health Centre and spread health and hygiene awareness inside the College campus. The student members of the Youth Red Cross also run campaigns outside the College campus for spreading health and hygiene awareness among the people adjoining societies and villages adopted by the College. Red Cross Society organized poster presentations and essay writing on online mode on Aids Awareness and Youth Day.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	[View File](#)
Upload any additional information	[View File](#)
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association is organised in the college to maintain the connection between the Institution and alumni. Hence, we intend to commemorate the connection between the institution's past and present students. The Alumni association was registered under Society Act in the session 2021. Registration of the Alumni Association and formation of an executive body has been executed as per by laws. 1. President- Shri S.P. Chaturvedi 2. Vice President- Dr. Mrs. Anjali Chaturvedi 3. Secretary- Dr. P.L Chandrakar 4. Joint Secretary- Dr. Kamlesh Kumar Jain 5. Treasurer- Shri Rajkumar Panda. Members- Shri Nitin Tripathi, Dr. Vineet Nayar In the year 2021-22. The alumni have been actively engaged with various academic activities like interacting with the students and giving suggestions for the development of the college. They also gave suggestions like conducting educational fairs in the college campus and social

welfare activities. Alumni networks was strengthened through various social media platforms like WhatsApp, Facebook, twitter etc. The Alumni generously contributed in the form of cash and resources such as Water coolers, medical equipment, books etc. In the year 2021-22, worth 66000/ is contributed by our Alumni, the list is attached. Alumni association holds meetings and members participated in them.

File Description	Documents
Paste link for additional information	https://cmdpgcollege.ac.in/home/alumniregister
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"Education Liberates (SA VIDYA YA VIMUKTAYE)"

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Mission

"To prepare Self-reliant lifelong learners of 21st Century committed to Societal Development."

The institution functions per the "College Code (Status-28)" guidelines, a policy document prepared by the governing body. Our Institution is on the list of duly approved Colleges affiliated under 12(B) & 2(F) of the UGC Act. The policies and plans of the Governing Board are implemented by the Principal and the Internal Quality Assurance Cell of the College (IQAC) in the monitoring of this process in a precise manner.

Deans of Arts/ Science and Commerce faculties, Heads of Departments, Faculty Members and the various committees regulate the activities of the Institution.

We encourage the faculties and research scholars to undertake research projects and publications and sign MOU, for Entrepreneurship programs and collaboration in teaching and consultancy. The exchange of faculties, academic material, and lectures, Conduction of Curricular enrichment and Soft skill development activities are organized. Participation of our Alumni in the development of our institution is ensured. Organisation of academic activities like FDP, Conferences, Seminars, Workshops, Outreach programs etc. is regularly being conducted.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

With the influential guidance of the management and the Chairman, the Principal along with the IQAC, the college follows the practice of decentralization in a positive sense in all the three core building blocks of the institution viz. Academics, Administration and Extra-Curricular Activities.

The needs of the faculty and students by means of structural and financial support are taken as the first priority by the management of the institution. In order to maintain a congenial atmosphere of teaching-learning processes and hence to improve its quality. The internal examinations and evaluation processes of individual departments are decentralized in coordination with the Examination committee and Principal.

In order to resolve various issues of students, the Convenor and members of different committees organize meetings periodically under the supervision of the Principal.

Extra-curricular activities are conducted with the help of student representatives primarily a process which allows the students to be

more responsible, responsive, and socially proactive to have their own planning and execution in a participatory environment under the supervision of the committee.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic effective plan is effectively deployed by adopting various schemes & methods such as:-

• New techniques & platforms are provided by encouraging students to join MOOCs and Swayam portals for learning new skills in an affordable and flexible way. Also, use PPT in classroom for teaching by LCD projectors.

• Teaching and non-teaching staff developmental & social Programmes adopted.

• The organisation inspires teaching faculty to attend International/National conferences/Seminars/Workshops.

• Facilitating reunion of alumni Interaction.

• Advancing physical infrastructure. The college has a central library with e-journals, e-books, digital databases, CDs and Videos. E-learning resources through Shodh Ganga and enlists are available in the library.

• The college prepares a plan to encourage students to basic education. Empiric education is communicated via Value added courses, Expertise activities, Sphere surveys, Seminars, quizzes, Games, and Group discussions, Debates are organized to grow them. Response on schedule is given to IQAC.

• The institute takes regular Unit Tests, Internal Assignments, Student Seminars, Remedial classes for slow mentees. VgyanParisad of Science faculty organizes various guest lectures of eminent spokespersons. • Department organizes Field Visits and Industrial Tours.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://cmdpgcollege.ac.in/Uploads/PICTURE%20OF%20VISIT_2023112091517.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Our college is governed by Pt. Chitani Prasad Mitani Prasad Dubey Shikshan Samiti, Bilaspur Chhattisgarh. The College Principal is the chief administrator. The Governing Board of the College controls and plans the finance and implements the schemes of development of the institution. The Principal, Vice Principals, and IQAC , Deans of faculties, and Head of Departments are involved in the execution of the action plan of the College. They ensure that regular day-to-day operations are properly conducted. The powers and duties of the Management Committee are stated in the College Code. The Management Committee comprises of elected and nominated representatives of the University and teaching staff, the Chairman, Vice president, Secretary, Joint-secretary and a representative of Management. This Committee can make recommendations for improvement and up-gradation. The institution Heads of Departments ensure that their plans are communicated by the Principal and are implemented systematically. Committees for co-curricular and extra-curricular activities look after their respective areas. For examinations, the Principal along with the Superintendent and Deputy Superintendent looks after the effective conduct of examinations.

File Description	Documents
Paste link for additional information	https://cmdpgcollege.ac.in/Uploads/POLICY%20FOR%20CODE%20OF%20CONDUCT_2022124101012.pdf
Link to Organogram of the institution webpage	https://cmdpgcollege.ac.in/Uploads/ORGANOGRAM%20OF%20INSTUTION_2022124102100.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In order to maintain a healthy atmosphere in college administration and academics, maximum efficiency from the staff members is ensured by providing various welfare initiatives to Teaching and Non-Teaching Staff. Leave given to teaching staff to participate in conferences/Seminars, MOUs for the exchange of staff/students to the institution's mutual benefit, collaboration in teaching and consultancy studied in the field of mutual interest. Health Check-up Camps and vaccination programs are regularly organized by the College through tie-ups with hospitals. For betterment in academics the College is fully Wi-Fi enabled. Two full-fledged Computer labs at Dept. of Computer Science and Research Lab at Chemistry, Botany and Zoology department for research work for both students and faculty. Most of the classrooms are equipped with a projector to facilitate the faculty to use of the latest technology for

delivering the lectures effectively. Desktop facilities are provided in the library and departments. Canteen facilities with a subsidized rate are provided to the students. Visits to the industry for knowledge acquisition/sharing are arranged. Sports, Gym and Yoga facilities are available. Women grievance cell addresses the issues faced by female staff and stakeholders. Awareness programs on Nutrition and AIDS are organized by the college.

File Description	Documents
Paste link for additional information	https://cmdpgcollege.ac.in/notice/AQAR
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The teaching and non-teaching staff are required to go through the Performance Appraisal System supervised by the Principal's Office and IQAC of the college at the end of each session. This self-assessment provides insight into the professional development and involvement of the teacher in both academic and administrative activities. The impact of teaching and the ability to handle

different situations without affecting the learning progress of the students are also highlighted. The Appraisal system assesses faculty based on 6 major categories viz. teaching-learning, co-curricular activities, research activities, academic performance evaluated from the feedback from students, and expert review feedback. The non-teaching staff are assessed effectively subjected to performance in technical work, cooperative participation in administrative and development-related activities, and their general conduct to characterize the whole process. The HODs forward the submitted feedback forms with their remarks on the performance of faculty members to the Principal's office. The management assesses the performance based on feedback from the faculties and other staff during the period of appraisal. The institution appraises staff members by providing incentives and rewards for their better performances. Constructive feedback and corrective measures are given to each employee to enhance their performance level and efficiency.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The audit refers to the audit of every receipt and payment during the financial year. It includes funds received from government agencies, University and individuals, fees collected under grants as well as self-financing programs .Institution conducts internal and external financial audits regularly. The College conducts external audits from Local Fund Office and Audits of Chhattisgarh Government Bilaspur (CG). The College management specially takes care to resolve audit objections immediately. The College conducts Internal financial audits from the firm M/S Maharishi Bharat Co., Chartered Accountants Bilaspur (CG) regularly. The Accounts Officer reviews the state of the accounts and major expenditures with the Principal every month.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution mobilizes Government and Non-Government grants for the development and maintenance of the infrastructure of the institute. Different procedures are used for the optimization of financial resources. The finance committee assists the Principal in the monitoring of financial resources. The budget of the institution is duly planned and allocated. The financial transactions are duly audited regularly by internal and external audits. Some of the Programs taught in Self- Financing mode are self-sufficient to maintain their expenses. The College mobilizes government and non-government grants for the development and maintenance of institutional infrastructure. Recurring expenses are incurred on the Salary of employees and maintenance of the College. Non-Recurring expenses are utilized for the improvement of infrastructural facilities viz. construction of new buildings, purchase of laboratory equipment, development of computational facilities and implementation of e-governance. Alumni of the College also extend their support for infrastructure and assistance to stakeholders coming from poor economic backgrounds. The financial committee reviews the requirements received from various academic Departments

and makes provisions in budgetary allocation accordingly.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC systematizes, monitors and makes efforts in institutional functioning towards administration and academic excellence. IQAC is concerned to minimize the gap between academics and the job industry. IQAC adopted a focused approach towards developing the skills of students with critical and analytical minds for the fulfilment of the mission of the institution. The quality parameters for various aspects viz. Admission, Feedback Analysis, Result Analysis, Attendance Monitoring, Alumni Profile, Workshops/Seminars/Conferences are organized/participated. The Faculty undertakes research programs by guiding Ph.Ds. Remedial Tests, Auditing of Accounts, Biometric Attendance for Teaching and Non-teaching staff, and Appraisal of non-teaching staff are monitored and regularly done. Orientation of the faculty on the New Education Policy was also conducted by the IQAC.

Coordinating with the Principal, proposed the inclusion of skill-oriented courses and bridge courses as add-on at the institutional level. In order to encourage a harmonious work atmosphere amongst the administrative staff, workshops/seminars on Work Ethics, Stress Management and Emotional Well-being are conducted at regular intervals. IQAC instructed individual departments to provide additional focus for slow learners. Verbal counselling has been conducted for students having a poor academic performance by faculty members and the Head of Departments as per the guidance of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations

and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC and Deans of Faculties review and point out the different aspects of the teaching-learning processes, structure and methodologies of operations and learning outcomes at periodic intervals. This plays an instrumental role in enhancing the quality of the academic and co-curricular endeavours of the College along with its vision and mission. IQAC conducts a collection of feedback from stakeholders like students, staff and alumni to facilitate teaching-learning reforms, considered to be two best practices in the enhancement of the quality education as well as the administration. These help in developing new strategies and proposals to be applied in the institution to follow the suggestions and recommendations of the previous NAAC exit report. After analyzing, IQAC gives feedback to the Departments and all the committees suggesting measures for internal quality enhancement with recommendations to set higher goals to meet new challenges. Student feedback from teachers is conducted regularly and analyzed by the HODs AND IQAC for enhancing the teaching-learning atmosphere. The advanced learners are encouraged to enroll themselves in SWAYAM and NPTEL courses while Remedial classes are conducted periodically to create a positive atmosphere among slow learners.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | C. Any 2 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **Curriculum has issues related to gender equity.**
- **Anti-Sexual Harassment committee ensures awareness of students.**
- **Gender equity and sensitization issues are imparted through lectures, Poster Presentations etc.**

- **The committees encourage girls to join NSS, NCC, and actively participate in Sports and other cultural programs.**
- **Organization of Annual Health Checkup Camp and health awareness campaign for women.**
- **Redressal Committee addresses the quick disposal of all the grievances.**

The Safety norms for the students.

- **There is Discipline Committee, headed by the senior teacher, for Morning and Afternoon Shift respectively, to monitor the smooth functioning of classes and ensure security in the corridors, rooms, laboratories, library, playground etc.**
- **This committee promotes good behavior, takes cognizance of complaints, and serious issues are dealt by the principal.**
- **A Security Guard to monitor the entry and exit of students at gates and CCTV Cameras are installed at vantage points for security of the students.**
- **Students are allowed entry in the premises of the college with the ID card issued to them at the time of admission.**
- **There is a common room for the girls with a female guard for their security.**

File Description	Documents
Annual gender sensitization action plan	https://cmdpgcollege.ac.in/Uploads/7.1.1%20Gender%20Sensitization%202022_20222812075630.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cmdpgcollege.ac.in/Uploads/Facilities%20for%20Women_2023112103754.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management-

- **The students are advised to initiatives to create Clean, Green Campus.**
- **Waste is segregated into dry and wet waste bins and kept in rooms, corridors, and garden.**
- **Solid waste is separated, and biodegradable waste is converted into vermicompost and used as a fertilizer.**
- **Advisories for 'Ban of Single use Plastic' displayed on the notice board.**
- **The canteen in the campus bans the use of disposable materials.**

Liquid waste management-

Vast stretches of land are left vacant, with greenery to absorb

rainwater and recharge the water table.

- Liquid waste from Chemistry, Biotechnology, Biochemistry laboratory is diluted before disposal.

E waste-

- The institution organizes awareness programs for e-waste management.
- A committee decides to refurbish, reuse, or write off the non-working equipment such as computers, printers, batteries etc., which are sold as scrap material and ruled out from the stock register.

Other Measures-

- The institution discourages the wastage of paper.
- Submission of assignment is online instead. Online MCQ's on google- form to discourage paper wastage.
- Notices are circulated on email and WhatsApp.

Hazardous waste-

- The Chemistry laboratory has a system for separate disposal of chemical waste through a separate drain to a soak pit.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**B. Any 3 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Various policy documents / decisions circulated for implementation	[View File](#)
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Providing an academic environment rich with diversity, with the concept of brotherhood, harmony and inclusive growth plays an important part of the campus experience.

- **Mentors help in identifying the strength and weaknesses of the student and help in promoting their ability and skills.**
- **Creation of an inclusive and harmonious environment through departmental clubs, counselling, and group programs such as singing dancing, games, quizzes to encourage learning through fun.**
- **Spending extra time with weak and needy students by providing counselling and mentoring.**
- **Scholarship and fee payment relaxation is offered to students of weak background as institution believes in the motto of 'education for all'.**
- **Books are provided to them from Book Bank of departmental library.**
- **Various Cells such as Women's Grievance Cell, Anti Ragging Cell, NSS unit, NCC unit raise awareness for issues related to gender issues, equality.**
- **Cultural events, sports events, awareness programs involve all the students of all diversities.**
- **Revival of Chhattisgarhi culture through promotion of various dance forms, dress, and food to promote integration of regional and cultural diversity.**
- **Visit to Orphanages, Old Age homes, Prisons to sensitize the students towards the weaker section of the society to remove all barriers of caste, language, region, and culture.**

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	[View File](#)

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution follows its objective to sensitize the stakeholders about their constitutional obligations such as duties, rights, and responsibilities.

- **The curricula include courses on Professional and Personal Ethics, human values, Constitution of India, traditional and age-old knowledge.**
- **Celebration of National Festivals with enthusiasm and zeal to inculcate a feeling of pride and brings awareness about their duty to nation.**

- Code of conduct is followed in the institution for core values.
- Constitution Day, Ozone Day, Environment Day, Women's Day etc. are celebrated.
- Founder's Day is celebrated on 14th Jan. every year to cherish the philanthropic values.
- Yoga, dance, and music classes and competitions are held.
- The NSS unit of the college inspires the stakeholders for social development of the society through social service.
- Blood Donation, Gender Equity programs, Anti ragging Campaign take place.

- Major initiative taken to inculcate constitutional obligations taken are-
- Beti Bachao, Beti Padao' Campaign.
- Swaatchh Bharat Mission
- Voters Awareness
- Use of Helmet
- Legal Literacy
- Traffic Rules Awareness Campaign
- Save Water, Save planet
- Environment Awareness
- Donation of Clothes to needy.
- Restoration and cleaning of water bodies
- Awareness rally for deworming, and other health issues.
- Campaign for elimination of Superstition.
- Study and upliftment of Baiga Tribe

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://cmdpgcollege.ac.in/Uploads/7.1.9.._2 0223012071220.pdf
Any other relevant information	https://cmdpgcollege.ac.in/Uploads/7.1.9_202 23012071633.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,	B. Any 3 of the above

teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institute celebrates these functions with zeal and enthusiasm as these are national treasures, to revive our spiritual values and sentiments of our glorious culture.

15th August - Independence Day is celebrated for the attainment of freedom from the British Empire.

2nd October- Gandhi Jayanti is celebrated to value Mahatma Gandhi's teaching of Ahimsa and Nonviolence.

5th September- This day is celebrated as the birth anniversary of the great teacher Dr Sarvapalli Radhakrishnan, the President of India.

14th November- World Diabetes Day

Various social work organizations and NGOs organize a camp.

26th January- Republic Day is celebrated to commemorate the adoption of the constitution of India.

14th January- This day is celebrated as Founder's Day, the birthday of Pandit Dwarika Prasad Dubey.

Basant Panchami- To worship Goddess Saraswati with zeal and enthusiasm.

5th June – Environment Day. The institution spreads awareness for the preservation of the environment.

14th June- Blood Donation Day.

21st June International Yoga Day

Each year on Yoga Day, Teachers and students gather in the inner courtyard and practice yoga.

31st July Foundation Day

A Pooja is performed with a solemn gathering of teachers and students.

16th September - World Ozone Day

10th Nov - International Science Day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE 1:

Preserving Natural Water Resources – A Mission

1. For awareness of conservation of water.
2. To control, preserve and build up groundwater.
3. A voluntary contribution of Community work to inculcate dignity of labor.
4. Environment consciousness among students.
5. Collaborative effort.

BEST PRACTICE 2:

Development of an eco-friendly environment

Proper waste disposal and management can be done by applying the 3R –Reduce, Reuse and Recycle. Reducing means lessening the amount of trash/garbage produced. Reusing refers to using materials more than once while recycling means creating new materials or products out of trash/garbage.

File Description	Documents
Best practices in the Institutional website	https://cmdpgcollege.ac.in/Uploads/best%20practies%207.2_20223012073419.pdf
Any other relevant information	https://cmdpgcollege.ac.in/Notices

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution aims to create self-reliant lifelong learners. The effective implementation of the teaching-learning process is evidenced by the various achievements of stakeholders in many areas of learning. The faculty's teaching methods are multifarious, including lecture demonstrations, observation methods, analytical and synthetic methods, question-and-answering methods and problem-solving methods. There is the orientation of teachers, done at the very outset of the session by IQAC to discuss the vision of the institution and teaching methodology. Experienced faculty members share their experiences and welcome innovative ideas. Our aim is to go beyond the syllabus ie-'from classes to masses and masses to classes. Cross-cutting issues are encouraged. Healthy group discussions follow the lecture for participative learning in a holistic environment to inculcate skills for self-reliant stakeholders. Classroom teaching is 'Student centric', stressing modern ICT tools to create confident, well-informed citizens. The college aims to deliver quality education, grounded in sensitivity towards fellow human beings, individual dignity, integrity, and a positive attitude in life. The adoption of village Nevsa and the work done showcases the success of students being harbingers of change in society.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

The plan of action for next academic year is as follows-

- **Induction of students at the beginning of the session. This is an initiative to engage the new students as they come into the institution. They learn about the institutional policies, processes, practices, culture, and values.**
- **Preparing Academic calendar which includes a complete schedule of commencement of classes, internal evaluation schedule, co-curricular activities, tentative examination schedule etc.**
- **Designing Learning based Curriculum for learning outcomes such as knowledge skills, competency and attitude are attained using student centric learning methods in all departments.**
- **Conducting external academic audit to understand and improve student learning in academic programs by implementing the suggestions of review report.**
- **Entire institution to be Solar energy empowered for energy conservation.**
- **Formulating e-waste Policy.**